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February 2014

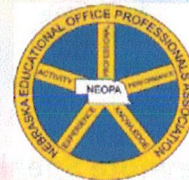
NEOPA Conference- April 2011

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2011 NEOPA Spring Conference



"A Kaleidoscope of Opportunities"



April 28-29, 2011

Southeast Community College Continuing Education Center
310 S. 68th Street
Lincoln, Nebraska

- April 28 6:30 p.m. Networking Spectrum: "A Rainbow of Colors"
Parker's Rib Ranch (64th & O)
Sponsored by the LPS Employees Federal Credit Union
RSVP to Carol Reed at creed@lps.org
- April 29 7:30 a.m. Registration
- 8:00 a.m. Welcome & Flag Ceremony
- 8:15 a.m. Keynote Speaker, Joy Huber – "A Kaleidoscope of People"
We all work with a diverse population of people – customers, coworkers and even family. In this informative keynote, Joy will give a humorous review of communication essentials (remind us of what we already know!) and some great information on listening skills. Because what we think and feel on the inside manifests itself and comes out in our external communication & actions, Joy will also provide solutions to assertively stand up for yourself in challenging communication situations. Anyone knows ANY "difficult people?" Learn why they are difficult and helpful ways to deal with them!
- 11:00 a.m. NEOPA Business Meeting (Attendance required for PSP points)
- 12:00 p.m. Lunch: Burger Bar: 4 oz. Fresh beef patty, chips, potato or pasta salad, fresh fruit platter, and brownie
- 1:15 p.m. Break-Out Sessions (Choose one)
- Beth Ivey "Prioritize & Organize"
In this session we'll learn about the baby steps to financial freedom as well as simple budgets and office organizational tips and tricks to make your office an oasis rather than a nightmare.
 - Sheila Kepler "A Kaleidoscope of Generations"
For the first time ever, there are four generations in the workplace. In the educational field you work with all of them. This breakout will identify the four generations and the ways they differ and how they are the same. Knowing this will help you in your day to day life at work and at home.
- 3:00 p.m. Installation of 2011-12 NEOPA Officers
Closing Ceremonies
President's Reception immediately following the "Retiring of the Colors"



Please join us in Congratulating the 2011-12 NEOPA President and Officers at the President's Reception immediately following the closing ceremonies. Refreshments will be served.

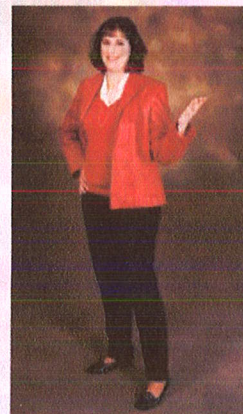
Reception sponsored by the University of Nebraska Office Professionals Association (UNOPA)



"A Kaleidoscope of Opportunities"

Keynote Speaker:

Joy Huber, a.k.a. "Ms. En'JOY'able," is an author, award-winning professional speaker & business communications expert who helps companies and individuals improve their communication skills so they can achieve better results in business and life. She has international presentation experience and works directly with associations, companies, the government, college organizations and hospitals including: American Business Women's Association, Federally Employed Women, Wal-Mart, Konica Minolta Business Solutions, Creighton University and Business Professionals of America. Joy blends her diverse industry experience and education to provide her clients with immediately implementable solutions to meet the challenges of today. Joy specializes in: Programs for women, human resources/recruitment, personnel supervisors and managers, customer service/retention and great first impressions/front desk programs. In addition to speaking, Joy is a Corporate Coach trained by Coach U. She is also an aspiring country music songwriter with a Nashville publisher currently pitching one of her co-written songs to recording artists. www.JoyHuber.com



Breakout Sessions:



o Prioritize & Organize - **Beth Ivey** is the owner of Prioritize Your Money & Organize Your Life. She has spent a week at Dave Ramsey's corporate office in Nashville, Tennessee, and was trained by the best in the business! Her goal is to inject hope and provide guidance to those who want to prioritize their money by implementing a budget, paying off debt, and saving money— because an organized life equals a home filled with happiness!



o A Kaleidoscope of Generations - **Sheila Kepler** is retired from SCC in 2007 where she was the Coordinator of Faculty and Staff Development. Prior to her arrival at SCC, Sheila designed and presented leadership and management training workshops throughout the Midwest. She has over 25 years of experience in training and adult education. Sheila spent close to a decade with the University of Nebraska's Center for leadership Development as a seminar presenter, facilitator and coordinator.

While at the University, Sheila earned several awards for outstanding teaching. Currently, Sheila is President of EsKay Enterprises, a professional management and consulting firm. She has a Master of Arts degree in Adult and Continuing Education.

Lodging: **The New Victorian Suites** (50th & O) 402/464-4400

\$59.99/room (up to 4)

Amenities: Refrigerator, microwave, iron, hair dryer, Cable TV, heated pool, hot tub

Free Breakfast Bar from 5:00 am – 11:00 am

Find out more at: <http://newvictoriansuites.com/about.php>



Conference hosted by:

Lincoln Public Schools Association of Office Professionals (LPSAOP)

Co-Chairs: Susan Bell, CEOE; sbell@lps.org

Lisa Morehouse, CEOE; lmoreho@lps.org

Carol Reed, CEOE creed@lps.org